

# Texas Refund Policy

## Location of Regulation (Non-Military)

- ❖ Texas Education Code Sec. 132.061: Refund Policy

## Refund Timeframe

- ❖ **Residence & Synchronous Distance Education**: Refunds shall be paid within sixty (60) days after the effective date of termination
- ❖ **Asynchronous Distance Education**: Refunds shall be paid within sixty (60) days after the effective date of termination

## App. Fee/Right to Cancel

- ❖ **Residence & Synchronous Distance Education**: If tuition and fees are collected prior to entrance and a student does not enter the residence career school/college after the seventy-two (72) hr cancellation period, the institution may retain no more than **\$100**
- ❖ **Asynchronous Distance Education**: If tuition and fees are collected prior to entrance and a student does not begin the program after the seventy-two (72) hour cancellation period, the institution may retain no more than **\$50**

## Method for Calculating the Refund

- ❖ **Residence & Synchronous Distance Education**:  
$$\frac{\text{\# of hrs remaining in term}}{\text{total \# of hrs in term}} \times \text{tuition charged for term}$$

**prorate up to 75%**
- ❖ **Asynchronous Distance Education**:  
$$\frac{\text{\# of courses completed}}{\text{total \# of courses in program}} \times \text{tuition charged for term}$$

## Additional Notes

- ❖ Date of Regulation: Texas Education Code published 06/01/2015

## Location of Regulation (Military)

- ❖ Texas Education Code Sec. 132.0611: Refund Policy for Students Called to Active Military Service

## Refund Timeframe

- ❖ Refunds shall be paid within sixty (60) days after the effective date of termination\*

# Texas Refund Policy

## App. Fee/Right to Cancel

- ❖ 100% app. fee refund\*\*

## Method for Calculating the Refund

- ❖ Refund for Students called to Active Duty:

$$\frac{\text{\# of hrs remaining in term}}{\text{total \# of hrs in term}} \times \text{tuition charged for term}$$

***pro rata up to 100%***

## Additional Notes

- ❖ Date of Regulation: Texas Education Code published 06/01/2015
- ❖ Students will be appropriated a final grade/credit if the instructor determines the student completed at least 90% of the required coursework, and demonstrated sufficient mastery of the material
- ❖ \*No requirement included in regulation; aligned with Non-Military Refund Policy
- ❖ \*\*No requirement included in regulation; 100% due to being called to active military service